



# TOWN OF ELLINGTON

55 MAIN STREET • P.O. BOX 187  
ELLINGTON, CONNECTICUT 06029-0187

## BOARD OF FINANCE

ROBERT J. CLEMENTS  
Chairman

### REGULAR MEETING TUESDAY, DECEMBER 9, 2008

RICHARD J. CLEARY  
MARK A. JOYSE  
BARRY C. PINTO  
MICHAEL D. VARNEY  
JOSEPH E. WEHR

**Members Present:** R. Clements-Chmn, R. Cleary, M. Joyse, B. Pinto, M. Varney, J. Wehr

**Others Present:** N. DiCorleto-Fin Off, Selectmen J. Turner and P. Charter, EVAC VP T. Shook, Dir Emergency Management D. Davis, several residents.

#### Call to Order

Chairman Robert Clements called the meeting to order at 8:12 PM.

#### Citizens Forum – None

#### Approval of Minutes

**MOVED (CLEARY) SECONDED (PINTO) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE JOINT MEETING OF NOVEMBER 6, 2008 AS WRITTEN.**

**MOVED (CLEARY) SECONDED (JOYSE) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 12, 2008 AS WRITTEN.**

#### Financial Statements

##### - 2007-08 Year End Transfers/Additional Appropriations

The Finance Officer told the Board that after all transfers and appropriations are completed, there is an excess of \$653,043 for the FY2007-08 budget. He read into the record items A, B, and C which do not require a town meeting. Item A transfers \$310,115 from 950 Insurance and 450 Sanitary Landfill to various department operating budgets. Item B transfers \$44,156 from General Town Roads to three capital improvement items, and Item C closes out 15 Capital Non-Recurring Projects to Unreserved General Fund Balance for an amount of \$162,514.27. The lists are attached.

He then read into the record Items D, E, and F requiring town meeting approval. Item D transfers from Unreserved Fund Balance 07-08 to 6 accounts that are over \$40,000. Item E appropriates the \$162,514 from the close out of the capital non-recurring budget totaling \$162,514 to four capital projects that would have been in the 2008-09 budget. They are the

Town Hall Generator \$25,000, Town Hall Replacement Windows \$26,000, Town Hall Front Door Replacement \$15,000 and Old Crystal Lake School House for \$96,514.

Item E increases prepaid grants by \$377,174 and appropriates it to the Board of Education.

**MOVED (PINTO) SECONDED (CLEARY) TO APPROVE THE 2007-08 YEAR END TRANSFERS AND ADDITIONAL APPROPRIATIONS AS READ BY THE FINANCE OFFICER AND TO SEND ITEMS D, E, AND F TO TOWN MEETING (ATTACHED).**

Discussion:

J. Turner, 29 Fairview Ave, stated that he had met with the Crystal Lake Association and they are deeply interested in the Old Crystal Lake Schoolhouse renovation. This will give them a public assembly facility in the Crystal Lake Area. He has looked at the building and it is a good site, in good shape with a dry basement.

M. Mickiewicz, 112 West Shore Rd, stated that he is the president of the CL Association and they are looking for more meeting space. They support the funding of the Old Crystal Lake Firehouse renovation.

D. Petrozza, 16 Wheelock Rd, stated that he agrees it is a necessary item. He stated that there is a need for a place for the youth in that area to go where it is safe. He would like to see it used as a possible youth based program or center and possibly a food storage area for the Crystal Lake Methodist Church. The church is supporting 32 families in the Crystal Lake area and they give them groceries weekly.

C. Greene, 106 West Shore Rd, stated that they have been waiting for this building for years and supports it.

Mr. Joyse stated that he was not sure in this economic environment that it was an item that should be funded, but after hearing the support from the Crystal Lake area residents, he would support it.

Mr. Cleary asked if the \$96,514 was enough to finish the building. Mr. Turner stated that this would include bathrooms, heating system and two general rooms for meeting. There was discussion regarding the other items on the list and possibly funding the old schoolhouse totally by eliminating one of those items.

Mr. Neal spoke in favor of the window replacements and stated that they are sorely needed.

Mr. DiCorleto stated that the front door is needed because it doesn't close and latch correctly due to warping over the years and that the generator has been an issue for many years.

D. Davis, 11 Lee Lane and Emergency Management Director, told the Board that the generator is needed so that they can move their emergency operations center to the Town Hall. The offices and equipment are located at the Town Hall, as well as maps and computers. He felt that when there is an emergency, to see the Town Hall lit up and operating, reassures and gives residents some comfort that the town is doing all it can.

Mr. Turner felt that the generator for the Town Hall makes good sense. He also stated that Peter Michaud will get the most out of the budget funds he can for the CL Schoolhouse renovation as he has done in the past with other projects.

Mr. Varney asked if the generator can run the entire building and Mr. Davis told him yes. The wiring for the generator was done when the rewiring of the Town Hall was done.

Mr. Davis stated that to move the emergency operations center to the Town Hall would not be a major expense. His office is at the Town Hall now. He has put in for some grant money from the State and from CRCOG which will cover it.

**VOTE ON MOTION FOR TRANSFERS/ADDITIONAL APPROPRIATIONS.**

**AYES: CLEMENTS, CLEARY, PINTO, JOYSE, VARNEY**

**NAY: WEHR**

**New Business**

**MOVED (PINTO) SECONDED (CLEARY) AND PASSED UNANIMOUSLY TO ADD TO AGENDA UNDER NEW BUSINESS "EMERGENCY SERVICES APPROPRIATION".**

**MOVED (CLEARY) SECONDED (PINTO) TO APPROPRIATE THE AMOUNT OF \$22,200 FROM FY 08-09 GENERAL FUND UNDESIGNATED FUND BALANCE TO THE ELLINGTON VOLUNTEER AMBULANCE DEPARTMENTS 08-09 BUDGET TO PROVIDE FOR ONLINE VERSION OF MANDATED TRAINING NEEDS FOR ALL THREE EMERGENCY SERVICES DEPARTMENTS AND A COMMON ID TAG SYSTEM FOR ALL THREE DEPARTMENTS, PENDING BOARD OF SELECTMEN APPROVAL. THE AMBULANCE CHARGING FUND WILL REIMBURSE THE GENERAL FUND \$22,200. THERE IS NO IMPACT TO THE 08-09 GENERAL FUND BUDGET.**

Mr. Turner told the Board that this is a result of the Ad Hoc Emergency Services Commission subcommittee working in cooperation with all three emergency services in town.

Mr. Varney stated that there is a \$2,000 discount off the top that expires on December 21, 2008 which is why this is coming to the Board of Finance before the Board of Selectmen.

Mr. Joyse asked that the word "will" be changed to "shall" on the second to the last line.

**MOVED (CLEARY) SECONDED (PINTO) AND PASSED UNANIMOUSLY TO AMEND THE MOTION TO APPROPRIATE THE AMOUNT OF \$20,200 FROM FY 08-09 GENERAL FUND UNDESIGNATED FUND BALANCE TO THE ELLINGTON VOLUNTEER AMBULANCE DEPARTMENTS 08-09 BUDGET TO PROVIDE FOR ONLINE VERSION OF MANDATED TRAINING NEEDS FOR ALL THREE EMERGENCY SERVICES DEPARTMENT AND A COMMON ID TAG SYSTEM FOR ALL THREE DEPARTMENTS, PENDING BOARD OF SELECTMEN APPROVAL. THE AMBULANCE CHARGING FUND SHALL REIMBURSE THE GENERAL FUND \$20,200. THERE IS NO IMPACT TO THE 08-09 GENERAL FUND BUDGET.**

- Correspondence – Animal Control

A memo was received from the Animal Control Officer stating the pros and cons of going to a regional facility. Her opinion is mostly against the regional facility. Mr. Wehr stated that he met with Barbara Murdoch and Ashlee Leone. They stated that they are doing fine in the present facility and did not facilitate the request for the new facility. They did feel some improvements should be made.

Mr. Wehr felt that the Town should still look into getting the facts on the regional facility but did not need to move forward with this item at this time.

**MOVED (WEHR) SECONDED (JOYSE) AND PASSED UNANIMOUSLY TO ADD TO NEW BUSINESS "DISCUSSION ON SEEKING REDUCED PRICING FROM VENDORS."**

The Finance Officer had spoken to ADP about getting some information for the Shared Services Committee. When they responded to his request, they offered to lower their yearly contract price to the Town. He feels that all town vendors should be contacted to see if they will reduce their pricing. The other board members agreed it was a good idea and the chairman will write a letter.

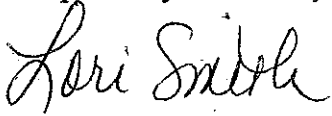
- Financial Statements

The Finance Officer passed out financials and stated that the tax collection rate is slight ahead of last year at this time. He also pointed out that investment income is down and that the Board of Education locked in heating fuel at \$2.79 and diesel at \$2.95.

**Adjournment**

**MOVED (CLEARY) SECONDED (WEHR) AND PASSED UNANIMOUSLY TO  
ADJOURN THE MEETING AT 9:40 PM.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lori Smith".

Lori Smith, Recording Secretary

These numbers may change after the auditors review

**TOWN OF ELLINGTON  
FISCAL YEAR 2007-08**

**TRANSFERS/ADDITIONAL APPROPRIATIONS  
REQUIRES NO TOWN MEETING ACTION**

**DOLLAR AMOUNT**

**(A) FISCAL YEAR 2007-08  
TRANSFERS FROM:**

950 Insurance	191,000
450 Sanitary Landfill	119,115
<b>TOTAL</b>	<b>310,115</b>

0

**TRANSFERS TO:**

130 Finance Officer	8,168
150 Town Counsel	22,405
310 Center Fire Dept	11,761
320 Crystal Lake Fire Dept	2,540
321 Fire Protection Hydrants	7,821
322 Emergency 911	12
331 Police Special Duty	39,254
333 Police Drug Abuse Resit Ed	88
375 Emergency Services incentive Program	10,888
425 Town Garage Maintenance	13,909
430 Street Signs	12,699
435 Grounds Maintenance -BOE/PARKS	7,495
440 Town Road Aid-Materials	12,623
455 Sanitary Recycling	30,609
460 WPCA Maintenance	29,534
480 Engineer & Inspections	14,462
610 Hall Memorial Library	32,954
741 Food Pantry	817
790 Municipal Agent	11
795 Senior Center	6,598
810 Town Hall	33,832
951 Insurance Reimbursement	10,375
1020 Ad HOC Alcohol/Drug Council	584
1075 Town Communications	676
<b>TOTAL</b>	<b>310,115</b>

**(B) FISCAL YEAR 2007-08  
TRANSFERS FROM:**

410 General Town Roads	44,156
<b>TOTAL</b>	<b>44,156</b>

0

**TRANSFERS TO:**

CapNRF-Local Capital Improvement Program	1,338
CapNRF-Town Hall Replmnt Cooling System	10,227
CapNRF-DPW-Storage Building	32,591
<b>TOTAL</b>	<b>44,156</b>

Town Charter Section 1009-Expenditures and Accounting - see attached

(C) **Close Out Capital Non-Recurring Project to FY 07-08**

Close out the following Cap-Non-Recurring Projects to  
Unreserved-General Fund Balance-07-08

	162,514.27	0.00
2000-01-Industrial Dev- Planning Design	12,731.67	
2000-01-Industrial Dev-Airport Sewers-TownContrib	26,855.20	
2002-03-Brookside Park Refurbish Basketball Court	150.36	
2003-04-Codification of Town Laws and Regulations	4,157.63	
2004-05-Revaluation	26,158.20	
2004-05-EVFD-Radio Equipment Upgrade	218.75	
2004-05-BOE-High School Drainage/Electrical Work	23,636.01	
2005-06-Revaluation	20,965.00	
2005-06-BOE-High School Athletic Fields/ADA Compliance	26,373.30	
2006-07-DPW-One Ton Truck-Replacement	2,000.00	
2006-07-Windermere Rd/Pinney ST Roundabout	1,600.00	
2006-07-EVAC-Defibrillators/CPR Equipment	2,529.77	
2006-07-EVAC-Laptop Computers for Ambulance	5,493.21	
2006-07-BOE-CLS Wells Replacement	2,345.17	
2006-07-BOE-Windermere Soffit Repair/Painting	7,300.00	
	<u>162,514.27</u>	

Town Charter Section 1009-Expenditures and Accounting - see attached

REQUIRES TOWN MEETING ACTION-(D,E,F)		DOLLAR AMOUNT	
(D)	APPROPRIATE FROM		
	Unreserved-General Fund Balance-07-08	229,513	
	TOTAL	229,513	0
TO:			
	370 E. Volunteer Ambulance	8,793	
	420 Equipment Maintenance	57,693	
	439 Town Road Aid-Winter	80,890	
	585 Crystal Lake Water Monitor	2,500	
	910 Debt Redemption-Principal*	75,150	
	920 Debt Redemption-Interest*	4,487	
	TOTAL	229,513	0
Purchase of 17 Main Street at Town Meeting December 10, 2007			
Bookkeeping entry to record payments.			
See attached minutes			
(E)	APPROPRIATE FROM		
	Unreserved-General Fund Balance-08-09	162,514	
	TOTAL	162,514	0
TO: CAPITAL NON RECURRING FUND 08-09			
	Town Hall Generator	25,000	
	Town Hall Energy Replmnt Windows	26,000	
	Town Hall Front Door Replmnt	15,000	
	Old Crystal Lake School House	96,514	
	TOTAL	162,514	
(F) PREPAID GRANTS			
To increase PREPAID GRANTS and funds fully reimbursable for			
Fiscal Year commencing on July 1, 2007 and ending on June 30, 2008			
and to appropriate the same to the Board of Education in a sum			
not to exceed \$377,174. New allocation total is \$955,574 (\$578,400			
approved at Town Meeting May 8, 2007 plus \$377,174)			